

NOTICE

*Highlands School Board Policy allows **individuals to speak for 3 minutes and groups to speak for 5 minutes** at its agenda and voting meetings. If you are here tonight with a group, **please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment.** Thank you.*

**HIGHLANDS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING
MAY 21, 2018**

AGENDA

FLAG SALUTE

ROLL CALL 9 Members present.

**NOTE: ALL OF THE ITEMS BELOW WERE APPROVED,
UNLESS OTHERWISE NOTED.**

APPROVAL OF MINUTES

Recommend approving the minutes of the April 9, 2018 Special School Board Meeting and the April 16, 2018 Regular School Board Meeting.

SECRETARY'S REPORT

SUPERINTENDENT'S REPORT

STUDENT REPRESENTATIVE'S REPORT

COMMUNITY OUTREACH

AGENDA ITEMS

CAFETERIA – Ms. Chybrzynski, Mrs. Peters

Recommend approving the payment of Cafeteria Fund Bills, as submitted.

STUDENT ACTIVITIES – Ms. Chybrzynski, Mr. Betts

Recommend approving the Student Activities Fund Financial Report for April 2018, as submitted.

INSTRUCTION – Mrs. Neese, Mrs. Wisner

Recommend approving the School Services Agreement between Highlands School District and AOT, Inc. with the extension of current rates for a two-year contract term of August 1, 2018 – July 31, 2020, as submitted.

Recommend approving Special Education Settlement Agreement and Release with Student #216150, as presented and recommended by the solicitor.

Recommend approving Special Education Settlement Agreement and Release with Student #204295, as presented and recommended by the solicitor.

Recommend approving the District Reconfiguration and Consolidation Plan, as presented.

TRANSPORTATION – Mr. Mundy, Mrs. Peters

Report.

BUILDINGS & GROUNDS – Mr. Betts, Mr. Cohen

Recommend approving the Use of Facilities, as submitted.

[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]

Recommend approving Pollick's Custom Lawn Care in the amount of \$19,400 for the grass cutting.

PERSONNEL – Mr. Masarik, Mr. Cohen

Recommend approving, with regret, the resignation of the following employee:

- A. Gillette III, John - RATIFY
Police Officer
Highlands Middle School (homebase)
Effective: April 27, 2018

Recommend approving, with regret, the retirement of the following classified employee:

- B. Weidenhoff, Bonnie
Custodian I
Grandview Upper Elementary School
Effective: June 15, 2018

Recommend approving the following FMLA requests:

- A. Employee #4628 - RATIFY
Utilizing sick days
April 10, 2018 – June 8, 2018
Per the terms of FMLA
- B. Employee #5665 - RATIFY
May 10, 2018 – May 25, 2018
Per the terms of FMLA
- C. Employee #3031 - RATIFY
May 4, 2018 – May 18, 2018
Per the terms of FMLA

Recommend approving Mary Beth Jones, CRNP to perform the Athletic Physical Examinations only at a stipend of \$5,000 for the 2018-2019 school year.

Recommend approving the hiring of the following classified employees:

- A. Beigay, Michelle - RATIFY
Custodian II
Highlands High School
Hours: 4 pm – 11 pm; Monday – Friday
Job # 2-7-AB1-55/60
Pay Rate: \$9.45 / hr.
Effective: April 16, 2018
(replacement position)
- B. Schubert, Vennetia - RATIFY
Custodian II
Highlands High School
Hours: 4 pm – 11 pm; Monday – Friday
Job # 2-7-AD2-55/60
Pay Rate: \$9.45 / hr.
Effective: May 14, 2018
(replacement position)

Recommend approving the Settlement and Release Agreement for Employee #4847 effective June 8, 2018, as presented.

Recommend approving termination of employee #6231, as presented.

THIS WAS TABLED

Recommend approving, with regret, the retirement of the following professional employee:

- A. Milcic, Deborah
Grade 4 Teacher
Grandview Upper Elementary School
Effective: November 19, 2018

Recommend approving the Furlough Resolution for the 2018-2019 school year, as presented.

FINANCE/TAX – Mr. Masarik, Mr. Mundy

Recommend approving Tax Refunds, as submitted.

Recommend approving payment of General Fund Bills, as submitted.

Recommend approving the district audit report for year 2016-2017, as submitted.
[SEE DISTRICT AUDIT REPORT ON OUR DISTRICT WEBSITE]

Recommend approving the adoption of the proposed final budget for fiscal year 2018-2019 in accordance with Act 1 and the Pennsylvania School Code, as submitted.
[SEE PROPOSED FINAL BUDGET ON OUR DISTRICT WEBSITE]

Recommend approving auditing services with Troese and Associates for three years ending June 30, 2020.

Recommend approving the following donations to Fairmount Primary Center from the Erica Ann Hower Scholarship Fund Board:

- A set of scoop chairs and books to each Fairmount Kindergarten classroom
- Funds for a field trip for the Fairmount Kindergarten classes

Recommend approving the Treasurer's Report for April 2018, as submitted.
[SEE TREASURER'S REPORT ON OUR DISTRICT WEBSITE]

SECURITY & SAFETY – Mr. Cohen, Mrs. Wisner

Report.

FORBES ROAD CTC – Mr. Mundy, Mrs. Neese

Recommend approving the Forbes Road CTC 2018/2019 Proposed General Operating and Administrative Budgets, as submitted. Ballot Resolution must be signed.

PSBA/NSBA – Ms. Chybrzynski

Recommend appointing Ms. Misty Chybrzynski and Mrs. Debbie Beale to the 2018 Delegate Assembly held on Friday, October 19, 2018 in conjunction with the PASA-PSBA School Leadership Conference.

AIU 3 REPORT – Mrs. Beale

Report.

POLICY – Mrs. Wisner, Mrs. Neese

Report.

ATHLETICS – Mr. Masarik, Mr. Cohen

Recommend approving the Athletic Fund Bills for April 2018, as submitted.

Recommend ratifying the resignation of Todd Hazlett as Co-Offensive Football Coordinator effective April 24, 2018.

Recommend approving the hiring of the following athletic personnel for the 2018-2019 school year in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

Heasley, William W.	Football Announcer
Stabile, Tom	Fall Sports Clock Operator
Choma, Michael	Alternate Fall Sports Clock Operator
Thompson, Jordan	Assistant Equipment Manager
Rizzo, Michael	Assistant Equipment Manager
Tutak, Christi	Ticket Seller / Taker
Jones, Tammy	Ticket Seller / Taker
Stawinski, Pam	Ticket Seller / Taker
Swaney, Patty	Ticket Seller / Taker
Moxie, Marianne	Ticket Seller / Taker
Glaister, Stephanie	Ticket Seller / Taker
Motosicky, Jennifer	Ticket Seller / Taker
Wygonik, Rebecca	Ticket Seller / Taker
Runyan, Sue	Ticket Seller / Taker
Wasilowski, Annette	Ticket Seller / Taker
Misejka, Jaye	Event Manager (\$50 per game)
Howells, Dawn	Ticket Manager (\$50 per game)
Thompson, Jordan	Game Manager (\$13.50 per hour)
Foster, Mike	Middle School Boys Basketball Coach
Bielak, Steve	Middle School Boys Basketball Coach
Walters, Grant	Varsity Wrestling Coach
Kirin, Tyler	Boys Tennis Coach
Bowser, Dave	Assistant Cross Country Coach
Marra, Gretchen	Co-Competitive Spirit Coach

MISCELLANEOUS

REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

ADJOURNMENT

HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:

President Debbie Beale, Vice President Michael Masarik, Robert Betts, Bobbie Neese, Heath Cohen, Jeff Mundy, Judy Wisner, Misty Chybrzynski, Michelle Peters.
 Superintendent Dr. Michael Bjalobok, Assistant Superintendent Dr. Monique Mawhinney.
 Executive Director of Business Affairs and Support Services Lori Byron.
 Board Secretary Michele Bloch.
 District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.